**Meeting Minutes**

**Housing Authority of the City of Roswell Board of Commissioners**

**Regular Board Meeting**

**199 Grove Way, Roswell, GA 30075**

June 14, 2022 12:00 p.m.

**Present:** **Staff:**

Karen Parrish – Chair Beth Brown – Executive Director

Eric Schumacher - Commissioner

Shenetra Gates – Resident Commissioner **Guests:**

Donzell Jackson

**Absent:**

There being a quorum present, Karen Parrish called the meeting to order at 12:00 p.m.

**CHAIRMAN’S REPORT**

K. Parrish introduced Donzell Jackson as the newly appointed Board Member. D. Jackson gave a brief introduction. K. Parrish updated the Board on general progress being made towards meeting HUD’s and the City’s requirements for the Pelfrey senior building. We are hoping to meet with the City’s new Economic Development Director. We will be scheduling a follow-up meeting to include Amon Martin from Pennrose.

**MINUTES**

Minutes from the April 12, 2022 meeting were presented for approval. On motion by E. Schumacher and seconded by S. Gates the minutes were approved with corrections.

Ayes: S. Gates, E. Schumacher, D. Jackson, K. Parrish

Nays: None

**FINANCIAL REPORTS**

The financial data summaries and statements were reviewed. B. Brown suggested the Board consider increasing the rents at Myrtle St. apartments. The Board discussed a methodology for increasing. B. Brown will provide additional information regarding FHLB mandated rent caps and history of annual increases. B. Brown presented a draft budget based on an across the board proration. She agreed to have a more comprehensive budget at the next meeting. K. Parrish inquired if the assets for the local fund should all be listed as cash since we no longer have an investment account. B. Brown informed the board that RHA is in receipt of the settlement money which is now in the local fund account.

Motion to accept the January financials was made by S. Gates and seconded by D. Jackson.

Ayes: S. Gates, E. Schumacher, D. Jackson, K. Parrish

Nays: None

**EXECUTIVE REPORT**

S. Gates gave an update on Ms. Charlotte’s summer tutoring program.

B. Brown discussed highlights from the Management Report which was included in the Board Packet.

B. Brown discussed the draft budget post HAP abatement showing shortfalls. She indicated that a more thorough budget would be provided at the next meeting.

B. Brown updated the Board on communication with HUD regarding relocation of individuals in the senior building. She updated Board on progress of finding relocation opportunities and progress towards shoring up of the senior building.

There being no further business Karen Parrish adjourned the meeting.

Beth Brown

Secretary to the Board

Roswell Housing Authority