**Meeting Minutes**

**Housing Authority of the City of Roswell Board of Commissioners**

**Regular Board Meeting via In Person and Zoom Conference System**

June 8, 2021 8:00 a.m.

**Present:** **Staff:**

Karen Parrish – Chair Beth Brown – Executive Director

Jack McGinnis – Commissioner Shanna Kennedy

Shenetra Gates – Resident Commissioner

William Christopher– Commissioner **Guest:**

Robert Kesler – Vice Chair Geralyn Moore

Eric Schumacher- Commissioner

**Absent:** None

There being a quorum present, Mrs. Karen Parrish called the meeting to order at 8:00 a.m.

Karen Parrish recognized Jack McGinnis for serving 10 years on the RHA Board.

Karen Parrish updated the Board on the submission of the Tax Credit application. The Board was updated on “next steps”.

Karen Parrish provided the Board with a summary of RHA expenses 2018 – present.

**MINUTES**

Minutes from the last meeting from May 11, 2021 were presented for approval. On Motion made by B. Kesler and seconded by J. McGinnis, the minutes were approved subject to modifications recommended during discussion. These included adding E. Shumacher’s motion to defer voting on the Resolution. The motion to approve the Resolution was also amended to reflect the Board’s recommendation to include a provision in the Exhibit to require pre development expenditures over $5,000 to require Board Approval.

Ayes: J. McGinnis, S. Gates, E. Schumacher, R. Kesler, W. Christopher

Nays: None

Absent: None

**FINANCIAL REPORTS**

Beth Brown reviewed the March financial statements for Pelfrey Pines, Myrtle Street and the Local Fund. Motion to approve the April financials was made by E. Schumacher and seconded by R. Kesler.

Ayes: J. McGinnis, S. Gates, E. Schumacher, R. Kesler, W. Christopher

Nays: None

Absent: None

There was discussion around the FY22 Board Meeting schedule. The Board agreed to defer voting until the July Board Meeting.

**EXECUTIVE REPORT**

Beth Brown advised the Board that staffing and operations is running smoothly. Fair Housing and Sexual Harassment training is scheduled for the end of June.

Beth Brown reviewed the Management reports with the Board. It was requested that more factual and relevant data be presented in order to streamline review.

Beth Brown reported that the office was officially open to the public, however, RHA continued to use safety protocols put in place during COVID.

Beth Brown reported that she had been in contact with HUD regarding the Redevelopment plan and submission of the LIHTC application. She will be preparing a package to present to HUD which will initiate their approval process.

Beth Brown informed the Board that she would be working on a Press Release to inform the public about the redevelopment plans.

Beth Brown informed the Board that she would be working on updating the RHA website where we may begin to collect applications once the waiting list is opened. E. Shumacher offered to assist with the website update.

There being no further business Karen Parrish adjourned the meeting.

Beth Brown

Secretary to the Board

Roswell Housing Authority