

Providing Quality Affordable Housing that Promotes Dignity, Pride and Opportunity in Roswell, GA

**Meeting Minutes**

**Housing Authority of the City of Roswell Board of Commissioners**

**Regular Board Meeting**

**199 Grove Way, Roswell, GA 30075**

July 11, 2023 12:00 p.m.

**Present:** **Staff:**

Karen Parrish – Chair Beth Brown – Executive Director

Eric Schumacher - Commissioner

Shenetra Gates – Resident Commissioner **Guests:**

Donzell Jackson – Commissioner Martin McDonnell, St. Vincent De Paul

John Griffith - Commissioner

**Absent:**

None

There being a quorum present, K. Parrish, Chairman called the meeting to order at 12:00 p.m.

**CHAIRMAN’S REPORT**

K. Parrish updated the Board progress with the City in getting funding for demolition cost and options for the procurement of the demolition contractor. E. Schumacher expressed concern for risk and liability the longer the building stays up. There will be a meeting with the City to discuss their involvement. The City awarded the CDBG funds to Roswell Housing Authority for the demolition.

The Board has thanked Fulton County Government for the $2 million commitment.

K. Parrish updated the Board on Senator Warnock’s office approval of RHA’s grant for gap financing. Our project was selected; however, approval will be based on appropriations.

K. Parrish updated the Board on LIHTC application and remaining loose ends prior to submission.

**MINUTES**

Minutes from the May 11, 2023 meeting were presented for approval. On motion by J. Griffith and seconded by D. Jackson the minutes were approved with corrections.

Ayes: S. Gates, E. Schumacher, D. Jackson, J. Griffith

Nays: None

**FINANCIAL REPORTS**

March 31, 2023 financials were presented. The Board is deferring their acceptance until we have a more up to date and comprehensive set of books.

**EXECUTIVE REPORT**

B. Brown presented an update on day to day operations. The small office is ready for move in. IT and internet are scheduled to complete their work next month.

RHA staff continue to work towards getting utilities turned off.

RHA staff is working to fill four vacancies.

Illegal dumping improved but is getting worse again.

A total of $15,000 needs to be written off for FY 2023. The majority of this figure are rents and subsidies applied to the senior accounts that were not eligible since the HAP suspension.

B. Brown expressed concern over the amount of funds RHA has available to maintain the 55 units. Air conditioning units are over 20 years old and failing.

B. Brown informed the Board that the Office of the Inspector General would be on site June 28 – 30th to inspect the units and review RHA policies and procedures. The OIG is investigating HUD’s oversight of the RAD program. This is an investigation into HUD not RHA.

B. Brown informed the Board that she was in regular contact with HUD regarding the corrective action plan and demolition approval.

**NEW BUSINESS**

None.

On motion by E. Schumacher and seconded by J. Griffith the board unanimously voted to adjourn.

Beth Brown

Secretary to the Board

Roswell Housing Authority