

Providing Quality Affordable Housing that Promotes Dignity, Pride and Opportunity in Roswell, GA

**Meeting Minutes**

**Housing Authority of the City of Roswell Board of Commissioners**

**Regular Board Meeting**

**199 Grove Way, Roswell, GA 30075**

April 11, 2023 12:00 p.m.

**Present:** **Staff:**

Karen Parrish – Chair Beth Brown – Executive Director

Eric Schumacher - Commissioner

Shenetra Gates – Resident Commissioner **Guests:**

Donzell Jackson – Commissioner Delaney Tarr, Appen Media

John Griffith - Commissioner

**Absent:**

None

There being a quorum present, K. Parrish, Chairman called the meeting to order at 12:00 p.m.

**CHAIRMAN’S REPORT**

K. Parrish updated the Board on movement toward redevelopment application and the City’s commitment. B. Brown answered questions regarding the Affordable Housing Coalition conference. Karen updated on the meeting with board members and Senator Warnock’s staff who performed a site visit in their efforts to evaluate RHA’s grant application. K. Parrish also gave an update on outreach to Representative McCormick’s office. E. Schumacher gave credit to Karen and other board members on the hours of work towards getting commitments and support. He also updated us on City’s zoning and variance approvals.

K. Parrish also updated the Board on City’s interest in awarding CDBG funds, RHA had applied for COVID CDBG and was asked if we were still interested in those funds which we were going to use for case management. Given the recent relocation and current capacity the Executive Director and Board Chair felt that a better pathway forward would be to contract with CDA (who may be a grant recipient) to provide these services for our families rather than take this on as an independent activity.

**MINUTES**

Minutes from the March 14, 2023 meeting were presented for approval. On motion by J. Griffith and seconded by S. Gates the minutes were approved with corrections.

Ayes: S. Gates, E. Schumacher, D. Jackson, K. Parrish, J. Griffith

Nays: None

**FINANCIAL REPORTS**

November 2022 financials were presented for review for Pelfrey Pines. Acceptance of these financials was tabled until a more complete set of financials is complete.

**EXECUTIVE REPORT**

B. Brown updated the Board on day-to-day operations. Trash continues to be a problem. Notices went out to all residents and a meeting is scheduled.

B. Brown gave an update on relocation and status of the LIHTC application and attempts to secure gap financing.

B. Brown gave an update on communications with HUD regarding the corrective action plan.

B. Brown gave an update on occupancy and evictions in process.

B. Brown updated the Board on the security of 199 Grove Way and that fencing would locked down during non business hours once the last resident was relocated. She informed the Board of the City’s request to use the 199 building for training exercises. There was some concern regarding liability. B. Brown agreed to get liability waivers.

**NEW BUSINESS**

There was a discussion about paying off the construction loan. Potentially consolidating banks.

Questions from the public were answered.

**EXECUTIVE SESSION**

D. Jackson made a motion to go into Executive Session to discuss real estate transactions, seconded by E. Schumacher.

Ayes: S. Gates, E. Schumacher, D. Jackson, K. Parrish, J. Griffith

Nays: None

On motion by D. Jackson and seconded by E. Schumacher, the Board approved to provide a $2 million commitment letter for the 9% LIHTC application funding to be sourced through grants, real estate or other funding sources as applicable.

Ayes: S. Gates, E. Schumacher, D. Jackson, K. Parrish, J. Griffith

Nays: None

On motion by E. Schumacher and seconded by J. Griffith the board unanimously voted to adjourn.

Beth Brown

Secretary to the Board

Roswell Housing Authority